

## NOTICE TO PARTICIPANTS IN THE *SOMMET DE LA FRANCOPHONIE* IN QUÉBEC CITY

In Canada, the coordination of the radio frequency spectrum and associated radiocommunication systems is performed by Industry Canada's Spectrum, Information Technologies and Telecommunications division.

If you are planning to **install and operate** a radio system for the *Sommet de la Francophonie* event in Québec City (i.e. for voice, data or image transmissions, telemetry, wireless microphones, etc.) and have not yet received authorization from the Department of Industry for operation within Canada, the following information will be of assistance to you.

Industry Canada's office will issue a **short term authority** for the installation and operation of your radio systems surrounding this event in Québec City upon the receipt of a completed application form.

The information provided in your application will allow us to assign radio frequencies at this event so as to minimize the possibility of interference conflicts between radio systems. Please send your request well in advance, allowing us the maximum amount of time to review your proposal before the event. Note that the installation or operation of a radio apparatus without authorization is prohibited under Section 4 of the *Radiocommunication Act*.

All requests are handled on a "**first come first served basis**" and frequency assignments will be subject to availability. Furthermore, you must accept the licence conditions of no-protection/no-interference, with the understanding that should harmful interference be caused to other licensed stations by your operation, you may be required to modify your station parameters (change of frequency, power, etc.) or cease operation.

Applications may be sent to Industry Canada at the above address or by fax at 514-283-7035. In order to properly handle your application, we require the following information:

- **Frequencies you wish to use**
- **Radio type** (model)
- **Number of radios**
- **Purpose** (voice, data, telemetry or other)
- **Occupied bandwidth** (kHz)
- **RF output power** (Watts)
- **Antenna type, gain** (dB) and **height**
- **Type of station** (walky-talky, repeater, mobile station, etc.)
- **Operating frequency band** (from xxx to yyy)
- **Total channels required**
- **Location and area of operation**

Additional information regarding the application process may be obtained by contacting the following Industry Canada coordinator:

Alain Bouffard, Radio Spectrum Agent  
Tel. 418-648-7474  
E-mail: [spectrum.region.quebec@ic.gc.ca](mailto:spectrum.region.quebec@ic.gc.ca)

Thank you.